



# SPEECHLIVE DICTATION WORKFLOW. ANYWHERE. ANYTIME.

To create something truly innovative, it takes a passion for detail, commitment to excellence and dedication to deliver the best solution for our customers. With SpeechLive, Philips has set out to reshape the world of digital dictation from scratch. SpeechLive revolutionizes the way the dictation workflow is implemented in business environments.

Imagine an easy, secure, flexible and efficient workflow solution that fully adapts to your company's needs. SpeechLive works seamlessly with all Philips dictation devices and software, is always accessible and guarantees maximum security at all times. Philips SpeechLive, the revolutionary dictation service.



Dr. Thomas Brauner, CEO Speech Processing Solutions





# WITH **SPEECH**LIVE, PHILIPS RESHAPES THE WORLD OF DICTATION

#### DICTATION WORKFLOW. ANYWHERE. ANYTIME.

#### EASY: ALL YOUR DICTATIONS - ALWAYS WHERE YOU ARE

Access all your dictation files independent of where you are -24 hours a day, 7 days a week. SpeechLive takes the dictation workflow to the cloud - with all its great benefits. With SpeechLive, dictations can be safely uploaded and downloaded from anywhere in the world. It is easy and convenient to set up and can be configured using your web browser. No need to install or configure additional complicated software.

#### SECURE: YOUR FILES ARE SECURELY STORED AND UPLOADED

SpeechLive secures your dictations by encrypting them during recording, again when they are sent, and again by storing them in an encrypted format when safely kept in your SpeechDrive in the cloud. This means end-to-end double encryption and protection from unauthorized access. If needed, SpeechLive restores dictations that have been deleted by accident\* – a 100 % secure backup.

\*within 30 days

SpeechLive stores dictations in an encrypted format for maximum protection. The workflow can conveniently be managed from the web browser.



Dictation files can be securely uploaded to the cloud, independent of where you are, 24 hours a day, 7 days a week.

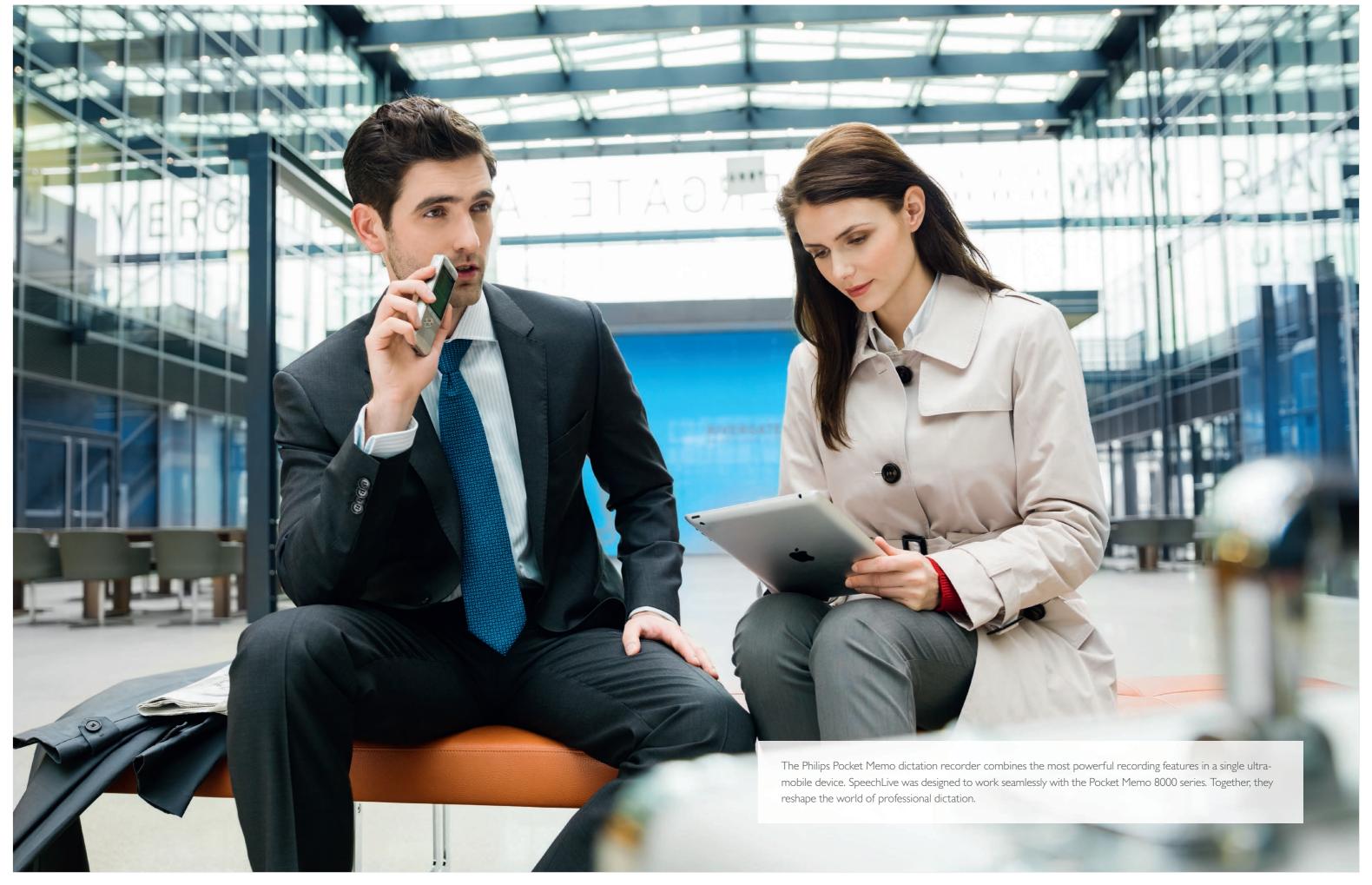
The files are automatically and safely downloaded for transcription or speech recognition. This guarantees that the author receives the finished document in no time.

#### FLEXIBLE: READY TO GROW WHEN YOU NEED IT

With SpeechLive we deliver a flexible and always available cloud dictation workflow. SpeechLive offers flexible subscription options, making sure the solution always fits your individual needs. You have the opportunity to periodically upgrade the number of users, to a maximum total of 25 users, whenever you need to and with flexible commitment periods.

#### EFFICIENT: PART OF PHILIPS DICTATION SOLUTIONS

We built our SpeechLive solution to work seamlessly with all our input devices – Philips Pocket Memos, SpeechMikes and SpeechExec dictation recorder for Smartphones. SpeechLive connects with Philips SpeechExec software and perfectly adapts to your company's working structure.



## EASY TO EXPERIENCE

#### CONSTANT FILE ACCESS

Access all your dictation files anywhere, anytime. Even without Internet access, you can still work in local mode and synchronize all your dictation files when you are online again.



#### EASY SET-UP AND LOCAL SUPPORT

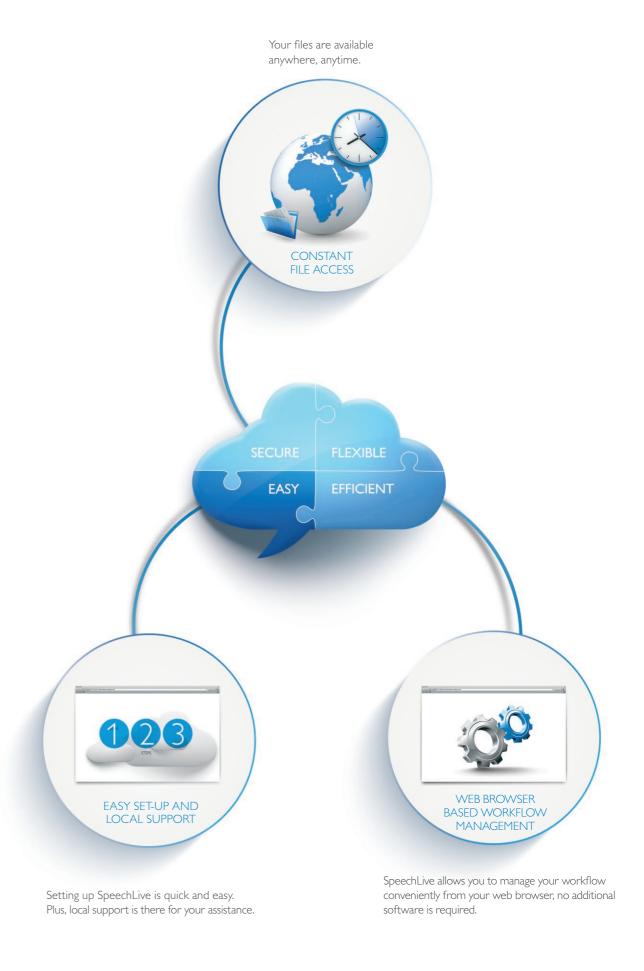
Setting up SpeechLive is quick and easy. The fast and intuitive installation process ensures you are ready to go within minutes. If needed, authorized SpeechLive partners will offer local support and assistance.



#### WEB BROWSER-BASED WORKFLOW MANAGEMENT

The workflow can conveniently be managed from your web browser. No need to install any complicated software. Settings can be re-adjusted anywhere, anytime.





## MAXIMUM DATA SECURITY

#### SECURELY STORED ONLINE

SpeechLive offers highly secure online storage, keeping your files safe from unauthorized access. The solution works with maximum connection security using the HTTPS protocol. All stored data is automatically encrypted and server mirroring keeps your data reliably secured and available anytime.



#### DOUBLE ENCRYPTION IN REAL TIME

To avoid unauthorized access, dictation files are encrypted in real time. The highest encryption standard available is used to protect your data, even during upload and download. Files can be encrypted for a third time if recorded in the DSS Pro format for maximum security.

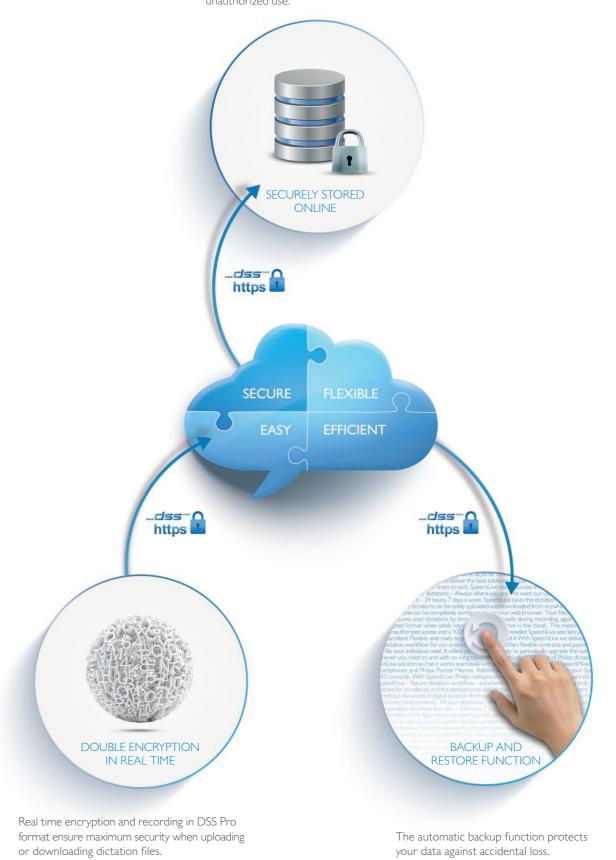


#### BACKUP AND RESTORE FUNCTION

The automatic backup function protects your data against accidental loss. Your dictation files are always safe, even if your computer crashes or you suddenly lose Internet connection.



The SpeechLive cloud is an extremely secure online storage, where all your files are stored in encrypted format keeping them safe from unauthorized use.



# FLEXIBLE AND ALWAYS AVAILABLE

#### INDEPENDENCE FROM LOCAL INFRASTRUCTURE

With SpeechLive you are ready to go — no local server infrastructure is required. Enjoy the full benefits of the solution right away, no matter if you are a one-man business orrun an organization with many employees. Your files are always available independent from changes to your IT environment.



#### FLEXIBLE SUBSCRIPTIONS

SpeechLive adapts to suit the needs of your business by giving you the opportunity to adjust the number of users at any time. SpeechLive offers flexible subscription options, making sure the solution always fits your budget requirements.

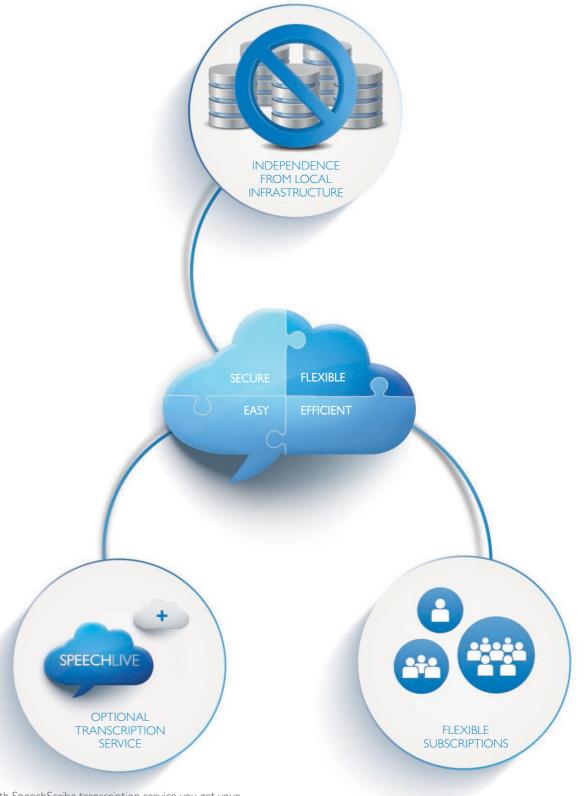


#### OPTIONAL TRANSCRIPTION SERVICE

Philips SpeechScribe – the cutting-edge transcription service that now does the typing for you. Get finished documents in three easy steps. First speak, second send, third, receive the finished document. It is as easy as that and saves you valuable time, increasing the efficiency of your work life.



With SpeechLive you are ready to go right away. No local server infrastructure is required, making you independent from changes to your IT environment.



With SpeechScribe transcription service you get your finished document in three easy steps. Speak, send, done. It is as easy as that and saves you valuable time, increasing the efficiency of your work life.

SpeechLive offers flexible subscription options. The number of users can be "adjusted" at any time, ensuring that the solution always fits budget requirements.

## EFFICIENT WORKFLOW SOLUTION

#### **EXCELLENT WORKFLOW MANAGEMENT**

Adapt the solution to your company's way of working. Administrators can easily define authors and typists, as well as assigning the workflow from anywhere in the world, to balance workload. With the advanced business package you can individually assign typists to each author, ensuring confidentiality and efficiency.



#### PART OF PHILIPS DICTATION SOLUTIONS

SpeechLive works seamlessly with Philips Pocket Memo dictation recorders, SpeechMike dictation microphones and SpeechExec dictation recorders for Smartphones. Together with SpeechExec software, SpeechLive creates a complete workflow, making speech-to-text even easier.

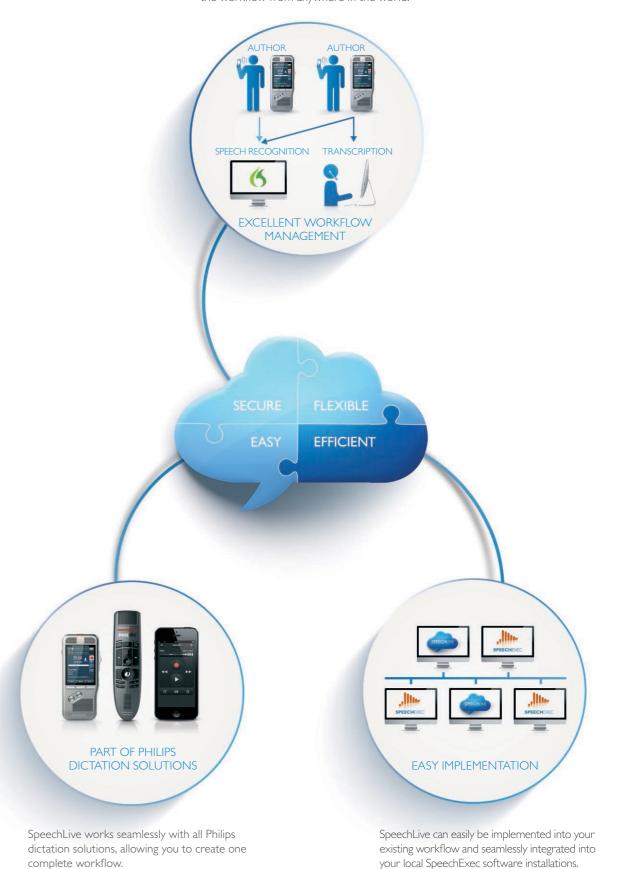


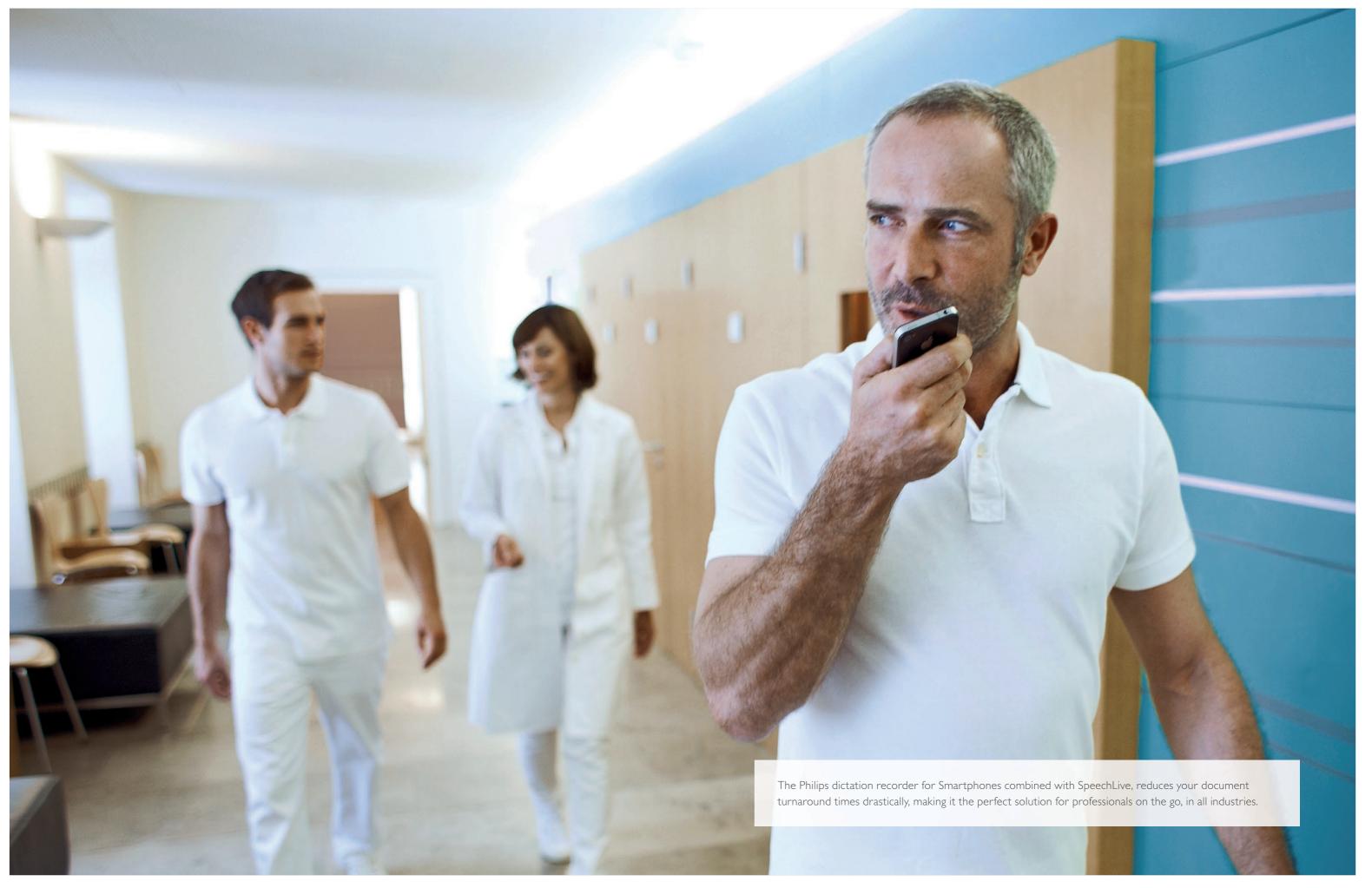
#### EASY IMPLEMENTATION

SpeechLive can easily be implemented into your existing workflow, allowing you to be productive as quickly as possible. Continue using your workflow even in mixed environments, where not all users have access to SpeechLive. SpeechLive can be integrated seamlessly with your local SpeechExec software installations.



With SpeechLive administrators can easily define authors, transcriptionists and assign the workflow from anywhere in the world.





# PHILIPS **SPEECH**SCRIBE THE CUTTING-EDGE TRANSCRIPTION SERVICE

All you have to do is speak. SpeechScribe does the rest.





Hours and hours of valuable time are used every month for typing all kinds of reports, leaving you less time to spend on more important things. Since the average person can speak seven times faster than they can type, Philips has created an innovative solution for you to speak your reports and turn them into documents in no time. Just like having your own personal assistant.

Philips SpeechLive, the revolutionary cloud dictation solution introduces a new service, Philips SpeechScribe. Philips SpeechScribe is the cutting-edge transcription service that now does the typing for you. All you have to do is speak, we do the rest. Philips SpeechScribe is your personal assistant in the cloud.

With SpeechScribe you get your finished document in three easy steps. First speak, second send, third you are done. It is as easy as that and saves you valuable time, immensely increasing the efficiency of your work life.

### SPEAK, SEND, DONE.

SpeechScribe is your personal assistant in the cloud.

#### SPEAK

Simply dictate your reports or notes on your dictation recorder for Smartphones, on your Pocket Memo voice recorder, or on your SpeechMike dictation microphone. No need to learn complicated commands as required for speech recognition. With SpeechScribe you can stick to your speaking habits and your natural flow and get perfect results. SpeechScribe will understand what you mean.



#### SEND

Send your dictations to the SpeechLive cloud, where SpeechScribe will do all the work for you. Our professional transcribers process your dictations promptly, saving you valuable time and increasing your efficiency. You can assign priorities to receive important dictations even faster.

Time is money and SpeechScribe frees your time to do what really matters like building the business, acquiring clients and increasing revenue. In addition, you will also have more time for yourself, family and friends.



#### DONE

Once your dictation is transcribed, SpeechLive automatically sends finished documents back to you, making your work life easy offers the maximum protection in online storage, keeping your files safe from unauthorized access. Thus, your data is securely uploaded and downloaded using the highly secure HTTPS protocol and a 256 bit encryption, guaranteeing a fully protected workflow at all times.



Second, send. Send your dictations to the SpeechLive cloud, where SpeechScribe will do all the work for you. Your dictations will be transcribed in no time and you can assign priorities to receive important dictations even faster.



**First, speak.** Simply dictate your reports or notes on your input device. You can stick to your speaking habits and your natural flow. SpeechScribe will understand what you mean.

Third, you are done. Finished documents are automatically sent back to you, making your work life easy. Your data is securely uploaded and downloaded, which guarantee a fully protected workflow.

#### THE FIRST FULL SPEECH-TO -TEXT WORKFLOW, FROM PHILIPS

# PRODUCT HIGHLIGHTS THAT SIMPLIFY YOUR LIFE

#### SPEAK THE WAY YOU SPEAK

When writing your reports, nothing lives up to a real person transcribing. SpeechScribe is your personal assistant in the cloud, understanding exactly what you mean.

Speak as you are used to and get perfect results. No need to adjust your speaking habits or learn complicated commands as required for speech recognition. Our professional transcribers will provide you with accurately written documents.

#### SEAMLESSLY INTEGRATED

SpeechScribe can be seamlessly integrated into your company wide dictation workflow. Enjoy the benefits of the solution right away, no need to install any additional software. SpeechScribe transcription service is self-explanatory and simple, no IT know-how needed.

#### TURNAROUND TIME AND DELIVERY

SpeechScribe is a fast, accurate an high quality transcription service. Transcripts are delivered within 24 hours because we know that our customers value fast turnaround times. Important and urgently needed dictations can be prioritized and delivered within 5 hours.\*

Documents are automatically sent back to your SpeechLive account. In addition, you can get either a delivery notification or even the whole document sent directly to your preferred email account.

#### **ACCURACY AND QUALITY**

Our highly trained professional transcribers produce extremely accurate writings which guarantee you the highest possible quality. SpeechScribe documents are so accurate that on average 999 in 1000 documents are delivered flawlessly, representing one of the highest precision rates in the industry.

Accuracy and quality can be guaranteed due to our four-eye-principle quality checks. Your recordings will be thoroughly transcribed and then double-checked by a different team member, to deliver exactly what you expect: perfect results.

#### AVAILABILITY AND RELIABILITY

SpeechScribe offers great reliability. Our professional transcribers are always at your disposal. There are no downtimes due to illness or vacations as it might be the case with administrative staff. SpeechScribe transcription service is always available.

#### **EASY FORMATTING**

SpeechScribe can apply formatting when transcribing your dictations. If you want to receive your finished document in a specific format, simply dictate your formatting requests, for example "Please write the next sentence in bold."

#### SECURITY AND CONFIDENTIALITY

We value your trust and understand your security concerns when it comes to personal or confidential business documents. To assure the safety and security of all client documents we guarantee maximum data security throughout the whole workflow.

SpeechScribe always works with the highest and latest HTTPS security connection protocol. Additionally, the most advanced encryption standard available is used to protect your data during upload and download. To protect your privacy, no client information or documentation is shared with anyone. Our transcriptionists are held to strict non-disclosure agreements. Our service does not forward transcription jobs to home-workers and also does not use any speech recognition.

#### **CLEAR PRICING**

SpeechScribe charges per minute, making it easy for you to immediately know how much costs a dictation will generate. Dictation minutes need to be prepaid, making the process very easy and convenient for you. Simply charge your account and then pay as you go. You can even enable an automatic refill function, which recharges your account. Dictating one page of plain text takes about two minutes on average.

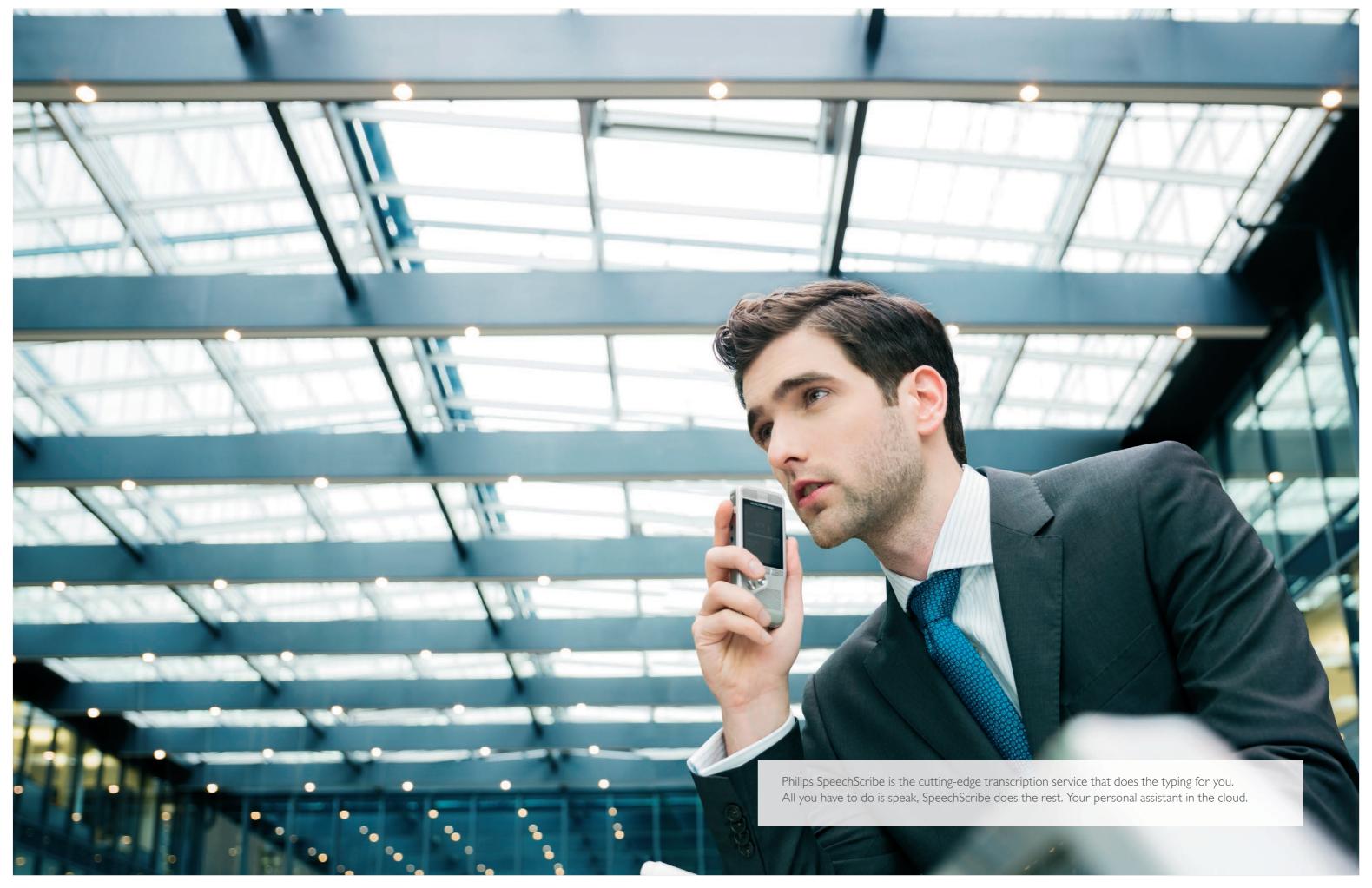
ENGLISH TRANSCRIPTIONS		
	Standard priority	High priority
Delivery time	24 hours	5 hours
Maximum file length	120 minutes	25 minutes ***
Price per dictation minute *	€ 1.50 incl. 20 % VAT (€ 1.25 excl. VAT)	+ 25 %
	US \$ 1.75 excl. VAT	+ 25 %
	£ 1.19 incl. 20 % VAT (£ 0.99 excl. VAT)	+ 25 %
	CA \$ 1.75 excl. VAT	+ 25 %
	DK 12 incl. 20 % VAT (DK 10 excl. VAT)	+ 25 %
GERMAN TRANSCRIPTIONS		
	Standard priority	High priority
Delivery time	12 office hours **	5 office hours **
Maximum file length	120 minutes	25 minutes ***
Price per dictation minute *	€ 2.74 incl. 20 % VAT (€ 2.28 excl. VAT)	+ 50 %
	US \$ 3.20 excl. VAT	+ 50 %
	£ 2.51 incl. 20 % VAT (£ 2.09 excl. VAT)	+ 50 %
	CA \$ 3.20 excl. VAT	+ 50 %
	DK 22.80 incl. 20 % VAT (DK 19 excl. VAT)	+ 50 %
FRENCH TRANSCRIPTIONS		
	Standard priority	High priority
Delivery time	24 hours	5 hours
Maximum file length	120 minutes	25 minutes ***
Price per dictation minute *	€ 1.50 incl. 20 % VAT (€ 1.25 excl. VAT)	+ 50 %
	US \$ 1.75 excl. VAT	+ 50 %
	£ 1.19 incl. 20 % VAT (£ 0.99 excl. VAT)	+ 50 %
	CA \$ 1.75 excl. VAT	+ 50 %
	DK 12 incl. 20 % VAT (DK 10 excl. VAT)	+ 50 %

<sup>\*</sup> Prices are subject to change. Transcription is billed in full-minute increments and rounded up to the next full minute.

<sup>\*</sup> Please note that service hours may apply to certain languages.

<sup>\*\*</sup> The office hours for German transcription are 8:00 am - 8:00 pm.

<sup>\*\*\*</sup> Priority dictations which exceed 25 minutes are automatically changed to non-priority dictations. Users will be informed by email.



# **SPEECH**LIVE MAKES YOUR SMARTPHONE SMARTER

Productivity on the go with a professional dictation solution. The Philips dictation recorder for Smartphones is designed to fit perfectly into the Philips SpeechExec software suite. Recording, editing, and sending dictation files from your Smartphone offers mobile flexibility and reduces document turnaround times.

#### FILE STATUS VIEW

The smart file status icons help you to conveniently follow the progress of your dictation files. The icons make it easy to track the status of your dictations at a glance. This simplifies your workflow and enhances efficiency.









#### SPEECHDRIVE STATUS BAR

The status bar enables you to always see the connection status of your personal SpeechDrive. In case you lose connection with the SpeechDrive, you will immediately be notified via the status bar. Your dictation and system status are now visible on one screen.



#### SMARTER BUTTON DESIGN AND MANAGEMENT

With the revised button design and improved file management you can navigate and work even more efficiently. The improved navigation within the recording files allows you to select one or more files at once for easier and quicker operation.



#### FILTER FUNCTION

Find dictations in seconds by filtering them according to their status.



#### **SECURITY**

When integrating the Philips dictation recorder for Smartphones into SpeechLive, security was given highest priority. All dictation files are fully encrypted when sending them into the cloud, to speech recognition or a transcriptionist, ensuring maximum security at all times.

# **SPEECH**LIVE SECURITY & CERTIFICATES

#### HIGHEST SECURITY STANDARDS

SpeechLive is an extremely secure cloud storage, utilizing the highest security standards available, to guarantee users maximum protection at all times. The solution works with highest connection security using the HTTPS protocol. All stored data is automatically encrypted and server mirroring keeps your data reliably secured and available anytime. Security standards are even higher than those used by banks.

To avoid unauthorized access, dictation files are encrypted in real time. The highest encryption standard available is used to protect your data, even during upload and download. Files can be encrypted for a third time if recorded in the DSS Pro format for maximum security.

It would take about three quintillion years, to crack our  $256^{256}$  bit encryption – and that with a computer testing one billion keys per second. An impossible thing to do.



#### SPEECHLIVE PRIVACY POLICY

Per our privacy policy we will not sell or provide your personal data to other third parties allowing them to use your personal data for their own purposes. None of your personal financial information (such as credit card information) will be shared with other parties unless this is needed to handle your order, process our invoice, or prevent or combat fraud.

To protect your privacy, no client information or

documentation is shared with anyone, in general and our transcriptionists are held to strict nondisclosure agreements. Our service does not forward transcription jobs to freelancers.

For more information, read the privacy policy on our website.

#### SECURITY CERTIFICATES

Data centers used by SpeechLive were awarded with the most important security certificates, by complying with international, country, and industry-specific regulatory requirements.

SpeechLive runs on Microsoft Azure data centers which are designed to run 24 × 7 and employ various measures to protect operations from

power failure, physical intrusion, and network outages. They comply with industry standards for physical security and reliability and are managed, monitored, and administered by Microsoft operations personnel. They are designed for 'lights out' operation. Further details of Windows Azure's physical security can be found in the Microsoft trust center.

#### SPEECHLIVE COMPLIES WITH THE FOLLOWING SECURITY CERTIFICATES:

SO/IEC 27001: 2005 Audit and Certification



Federal Risk and Authorization
Management Program (FedRAMP)



SOC 1 and SOC 2 SSAE 16/ISAE 3402 Attestations



Payment Card Industry (PCI)
Data Security Standards (DSS) Level 1



Cloud Security Alliance Cloud Controls Matrix



HIPAA Business Associate Agreement (BAA)

United Kingdom G-Cloud Impact Level 2 Accreditation



Family Educational Rights and Privacy Act (FERPA)

### SIMPLICITY & HIGHEST SECURITY

Sending dictation files via SpeechLive is as easy as sending them by e-mail, but as safe as it can possibly get. Compared to other, insecure methods for sending sensitive dictation files, SpeechLive was particularly designed for this purpose. While e-mail messages might be attacked by hackers, due to unencrypted data being sent via an unencrypted connection, SpeechLive encrypts data all the way

from the client to the cloud storage. Other cloud storages, not dedicated to dictation, might use single encryption during upload, but then security measures end. SpeechLive offers double encryption, by additionally using the highly secure https protocol. On top of that, highest safety standards are guaranteed by always up-to-date security certificates.

**E-MAIL WORKFLOW** LOW SECURITY

#### **REGULAR CLOUD** WORKFLOW AVERAGE SECURITY

SPEECHLIVE **WORKFLOW** HIGHEST SECURITY

NO **ENCRYPTION** 



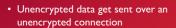
SINGLE ENCRYPTION









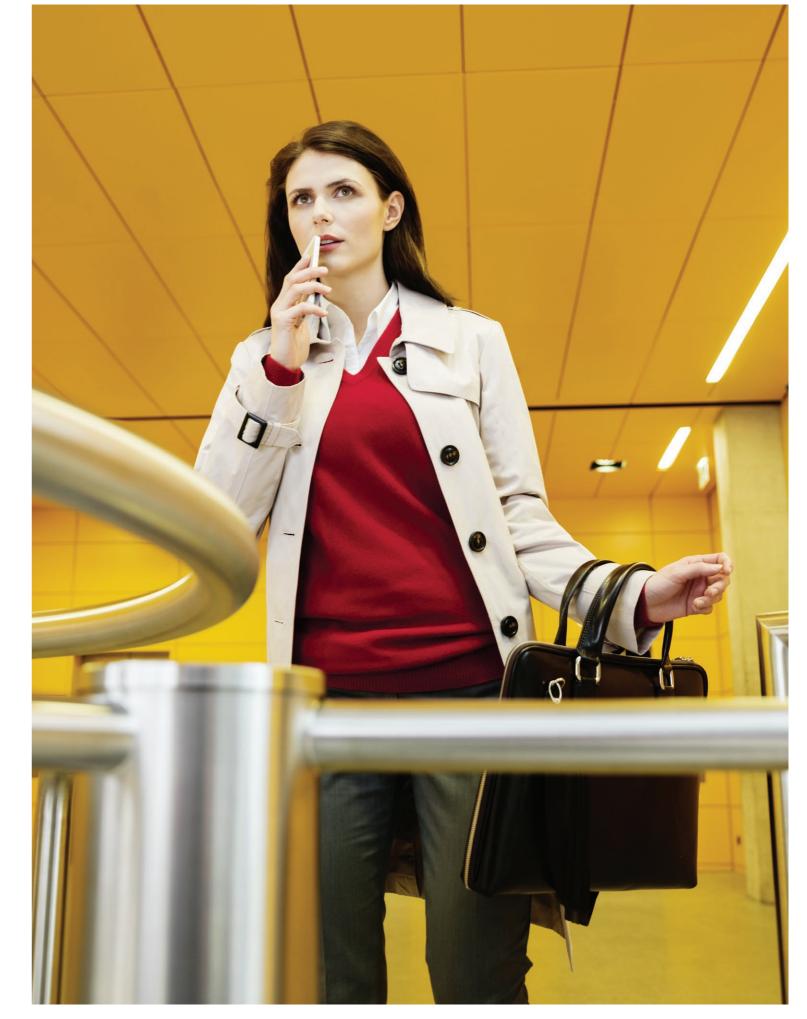


- Risk of hacker attacks and loss of data
- · Risk of data leakage
- Standard firewall with limited or no security certificates





- Highest security standards by always up-to-date security certificates
- Https security
- Dedicated dictation workflow
- Data is encrypted all the way from the client to the cloud storage
- Advantage of additional services
- Fully scaleable storage





# **BUSINESS PACKAGES**

SMALL BUSINESS PACKAGE PCL1000 ADVANCED BUSINESS PACKAGE PCL1100





GENERAL		
Included online storage (fair use)	5 GB / 25 000 min DSS Pro recording	20 GB / 100 000 min DSS Pro recording
Maximum number of users	10	25
Free upgrades from SpeechExec 7.x , free 30-day trial		•
WORKFLOW		
One-click workflow management	-	•
Individual assignment of typists to authors	-	•
Seamless integration in SpeechExec workflow	•	•
Automatic connection from SpeechExec	•	•
Support of mixed environments with local network setups		•
SAFETY AND SECURITY		
256-bit encrypted data storage	•	•
HTTPS file transfer		•
Automatic backup	•	•
SERVER LOCATION		
Europe and rest of world	EU	EU
USA	USA	USA
SUPPORT		
Online support portal and email support	•	•
PAYMENT		
Flexible subscription	3 months	3 months
No setup fee	•	
No cancellation period	•	

FAQs can be found on www.speechlive.com or in the Philips SpeechWorld app.



# WHAT DO I NEED FOR **SPEECH**LIVE?

### REQUIREMENTS FOR AUTHORS

#### 01 | RECORDER

For recording your dictations, you require an input or recording device such as the Philips Pocket Memo dictation recorder, the Philips SpeechMike dictation microphone or the Philips dictation recorder for Smartphones. For Smartphone dictation, download the free Philips dictation recorder for iPhone, Android or Blackberry10.



#### 02 | SPEECHEXEC SOFTWARE

For dictating with a Philips Pocket Memo dictation recorder or the Philips SpeechMike dictation microphone, the Philips SpeechExec Pro Dictate software version 8.1 or higher is required. Internet access is needed to connect with SpeechLive. Philips SpeechExec Pro dictation software comes with Philips Pocket Memo, the Philips SpeechMike, or it can be purchased together with a SpeechLive subscription.



#### 03 | SPEECHLIVE ACCOUNT

Get SpeechLive in a few easy steps: Visit www.speechlive.com and register for a free 30-day trial or buy a SpeechLive subscription.



### REQUIREMENTS FOR TRANSCRIPTIONISTS

#### 01 | TRANSCRIPTION SET

For manual transcription, a professional transcription device such as the Philips foot control, the Philips hand control and a Philips transcription headset are required. Optionally, files can be automatically transcribed with speech recognition software.



#### 02 | SPEECHEXEC SOFTWARE

For transcription, SpeechExec Pro Transcribe software version 8.1 or higher is required. Internet access is needed to connect with SpeechLive. The Philips SpeechExec Pro transcription software can be purchased together with your SpeechLive subscription.



#### 03 | SPEECHLIVE ACCOUNT

Get SpeechLive in a few easy steps: Visit www.speechlive.com and register for a free 30-day trial or buy a SpeechLive subscription.



# SYSTEM REQUIREMENTS

#### SPEECHLIVE ADMINISTRATION COMPATIBLE PRODUCTS

• Supported Browsers: Internet Explorer 8/9

#### SPEECHEXEC PRO 8.1

- Processor: Intel Pentium 4, 1.0 GHz or equivalent processor
- RAM memory: 1 GB (2 GB recommended)
- Hard-disk space: 100 MB for SpeechExec software, 850 MB (32 bit)/2 GB (64 bit) for Microsoft .NET Framework (Windows)
- Operating system: Windows 8/7/Vista (32/64 bit)
- DirectX-compliant graphics card with hardware acceleration recommended
- Windows-compatible sound device
- Supported e-mail programs: Microsoft Outlook Express 7, Windows Live Mail, Microsoft Outlook 2003/2007/2010 (32-bit), Microsoft Exchange Server 2003/2007/2010, Lotus Notes 6.0.3/6.5.5/8.5.3, Novell GroupWise
- Supported speech recognition software: Dragon NaturallySpeaking 10.1/11/12/12.5 Professional, Legal Edition, Dragon Medical Practice Edition 2
- DVD-ROM drive
- Internet access for SpeechLive

#### **MOBILE RECORDERS**

• Philips Pocket Memo digital dictation recorder DPM8000 series, LFH9600/9500 series, LFH9380, LFH9375

#### **DICTATION MICROPHONES**

- Philips SpeechMike Air wireless dictation microphone LFH3000 series
- Philips SpeechMike Premium USB dictation microphone LFH3500 series
- Philips SpeechMike USB dictation microphone LFH3200 series

#### TRANSCRIPTION PRODUCTS

- Philips professional transcription set LFH7277
- Philips transcription set LFH7177
- Philips foot pedal LFH2300 series
- Philips hand control LFH2305

#### SOFTWARE

- Philips SpeechExec Pro Dictate dictation software LFH4400
- Philips SpeechExec Pro Transcribe transcription software LFH4500
- Speech recognition module for Philips SpeechExec Pro Dictate LFH4410
- Speech recognition module for Philips SpeechExec Pro Transcribe LFH4510

#### **SMARTPHONE APPS**

- Philips SpeechExec dictation recorder for iPhone
- Philips SpeechExec dictation recorder for Android
- Philips SpeechExec dictation recorder for Blackberry10





#### www.philips.com/dictation

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